

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>January 26, 2010</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia Siever, Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura, Ed.S.
Patricia Jaffe, M.S.

Call to Order

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:06 p.m. with all Board members in attendance. Andy Alexander led the Pledge of Allegiance.

Report from Closed Session

Mr. Gourley reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that the Board of Education voted to release one certificated employee effective January 29, 2010.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Ms. Paspalis to adopt the January 26, 2010 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Mr. Gourley called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Siever and Mr. Silbiger requested that item 9.1 be withdrawn. It was moved by Mr. Zeidman and seconded by Ms. Paspalis to approve Consent Agenda Items 9.2 - 9.7 as presented. The motion was unanimously approved.

- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts - Donations
- 9.4 Certificated Personnel Reports No. 12
- 9.5 Classified Personnel Reports No. 12
- 9.6 Office of Child Development 2009/2010 Contract for Instructional Materials Program
- 9.7 Office of Child Development 2009/2010 Resolution for the Instructional Materials Program

9.1 Approval is Recommended for the Minutes of Regular Meeting - January 12, 2010

Ms. Siever withdrew this item to request the wording be changed on page 49 where it stated "Ms. Siever agreed to have an open discussion on having the Board meetings moved." She would like it clarified that she agreed to have a discussion on moving the meetings to "other sites." She requested on page 49 item 12.1 where it stated "Ms. Siever stated that everyone was enthusiastic about the funding..." to have it revised to "Race to the Top funding." Ms. Siever requested on page 50 the typographical error on 14.3a be corrected to read 4 Ayes instead of 3 - Ayes. Mr. Silbiger requested the following in item 11.3 be amended: a) Mr. Mielke's comment about Professional Development Day be changed to "unstructured planning/grading time" to reflect that Mr. Mielke wanted no Professional Development Day; b) To add that Mr. El Fattal agreed to meet with Mr. Cary Anderson regarding the renting of the District parking lot to the Downtown Business Association for weekend valet parking. Mr. Silbiger requested to move Bill Wynn's comments from where he actually spoke after the Student Representatives to under Members of the Audience for clarification purposes. He further requested to change

"...submitting a Resolution..." to "submitting a letter" in item 15.1; and after the word "installed" in item 15.1 to add "and the School Board could influence their decision." Mr. Gourley asked if any Board members had any objections to the amendments/corrections made. There were no objections. Mr. Gourley inquired which Mr. Silbiger was being referenced in 15.1 where it was stated "Mr. Silbiger stated the City will..." It was clarified that it was Karlo Silbiger. Mr. Gourley requested that it in the future clarification be provided on which Mr. Silbiger is being referenced. It was moved by Mr. Zeidman and seconded by Mr. Silbiger that the Minutes of Regular Meeting - January 12, 2010 be approved as amended. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

10.1 Spotlight on Student Achievement - Culver City High School

Pam Magee, Principal of Culver City High School, and her administrative team, Ian Drummond and Dylan Farris presented information on student achievement. Mrs. Magee presented data and spoke about the actions being taken to improve student achievement. She also provided the Board with suggestions that were made by WASC. Mr. Drummond spoke specifically about data from the API scores; and Mr. Farris reviewed the AYP scores. The administrators responded to questions from the Board. In closing Mrs. Magee spoke about the school's goals and their action plan to increase test scores for their sub-groups.

Mr. Gourley called on audience member Henry Mendoza who spoke about the upcoming Census. He encouraged everyone to participate and invited anyone who is interested in discussing the Census to contact him.

11. Public Recognition

11.1 Superintendent's Report

Dr. Coté stated that she was very proud of all of the principals in the District, and she commended Mrs. Magee on her presentation. Dr. Coté reported on her attendance at the Governor's Budget Workshop and how as a result of that workshop she and the Assistant Superintendents had spent the last two weeks focusing on the newly defined budget deficit for the District. She also reported on her upcoming attendance at the annual Superintendents' Symposium where she was certain the main topic of discussion would be the effect of the state budget on school districts.

11.2 Assistant Superintendents' Reports

Ms. Laura provided an update on the twelfth grade students' participation in a national study focusing on their perceptions of bullying. She reported that she would be receiving the results of the surveys this week and would be sharing the results at a later date. Ms. Laura stated that she will be attending an invitation only session for submitting a grant for the Caring School Community Program; and she reported that she was asked to serve on an Advisory Board in Education at UCLA and her first meeting would be the following day.

Mrs. Jaffe reported on her attendance at the Martin Luther King, Jr. Day Celebration and commended everyone that was involved. She stated it was great success! Mrs. Jaffe commented that the hardest time for her was coming soon due to the budget cuts when she will have to hand deliver lay off notices.

11.4 Student Representatives' Reports

Middle School Student Representative

Evan Wilson, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including students beginning the Galileo benchmark testing; end of the semester activities; the Valentine's Day Dance; and students brainstorming ideas for future events at the school.

Culver Park Student Representative

Jessica Romo, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Jamie MacIntosh was present reporting for Noya Kansky, Student Board Member. Miss MacIntosh reported on activities at Culver City High School, including the upcoming Talent Show on February 26th; the success of the fundraiser for Haiti earthquake victims; and finals week.

Recognizing that he bypassed members of the audience, Mr. Gourley began to call audience members that submitted a speaker card.

11.3 Members of the Audience

Members of the audience spoke about:

- Andy Alexander stated that she lives across from the high school and was concerned if the District considers cutting security patrol on the weekends.
- Maggie Marquez commented on the "Linwood Howe shuffle" and the librarian shortage. She stated that the libraries at the school sites were a mess, and she read a list of duties that impact her everyday.
- David Mielke commented on the presentation given on student achievement at the high school and felt there was danger in rating teachers on just test scores. He provided a bargaining update and stated the Union suggests cutting at the district level.
- George Laase stated he listened to the last Board meeting and he repeatedly heard that students have to choose one activity over the other. He stated it is possible for students to do both activities such as a sport and be involved in the Youth and Government Program.
- Robert Zirgulis commented that he noticed on the Classified Personnel Report the District was hiring eight more substitute teachers. He stated he felt discriminated against. He also spoke about the schools using therapy dogs, and would like to see that topic agendaized. He also requested the Natatorium be opened up for the public to view; and he gave suggestions on other ways the District could raise money.
- Alan Elmont commented on a notification that goes out to students whose food accounts were deficient. He stated that if the account was deficient than the student would no longer receive food, and he felt that the notifications were going out too late. He provided suggestions for getting the notification out sooner.

11.5 Members of the Board

Board Members spoke about:

- Ms. Paspalis commented on her attendance at the encore performance of Nicholas Nickelby and stated it was a great performance.
- Mr. Silbiger agreed that the encore performance of Nicholas Nickelby was a wonderful production. He reported on his attendance at the Martin Luther King, Jr. Day Celebration, and the opening of the new playground at Vets Park. He stated they were both great! Mr. Silbiger commented that the City and District should possibly share information on their upcoming events. He gave Mrs. Jaffe commendations for following up on his requests regarding putting salary information on the website and staff reports. He also stated he had a draft letter regarding the cell tower issue, and he would send it to Dr. Côté so that she could send it to the rest of the Board.
- Mr. Zeidman reported that City Council honored our exchange students and wondered why the District has not. He announced the upcoming District events which included the 2010 Spelling Bee, AVPA's Cabaret Night, and the Culver City High School Booster Club's Casino Night.
- Mr. Gourley requested status of Steve Pollman who he stated was injured at the high school. Mrs. Jaffe confirmed Mr. Pollman was doing well. He referenced an L.A. Times news article regarding the Republican Legislature Retreat which was paid for by, among others, Chevron, Anthem Blue Cross, and tobacco company Altria. He was pointing out that they were willing to bribe the legislature, but the legislature is not willing to work and he thinks that that is tragic. He wanted the people of Culver City to know that Plains Exploration and Production Company is not our friend. He also commented on the hotel he stayed at while on vacation in Mexico stating that most of the employees in hospitality were from California and they were bilingual. Mr. Gourley pointed out that the hospitality field is great for people that are bilingual.

12. Information Items

12.1 2008-2009 Independent Audit Report

Mr. El Fattal introduced Mr. Shawn Kearney from Nigro Nigro & White, PC. Mr. Kearney gave a summary of the report, provided the Board with the opinion of the financial condition of the District, and responded to questions from the Board.

12.2 Culver City Youth Health Center - Services and Impact

Ms. Laura introduced members of the Culver City Youth Health Center. Dr. Francine Bartfield, Director of Mental Health Services, Alexis Cooperman and Meredith Hines, Interns described the services of the Los Angeles Child Development Center at the Youth Health Center. They included information on the services provided for the 2008/2009 school year, services provided during this year to date, and services to begin in February 2010. Carmen Ibarra, Chief Operations Officer of the Venice Family Clinic, and Dr. Sarah Carpenter, Volunteer spoke about the services of the Venice Family Clinic at the Culver City Youth Health Center.

Mr. Gourley suggested that items 14.2i and 14.j be moved up on the agenda.

14. Action Items**Education Services Items****14.2i Approval is Recommended for the Memorandum of Understanding between Culver City Unified School District and the Los Angeles Child Development Center Regarding Operation of the Culver City Youth Health Center**

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Memorandum of Understanding between Culver City Unified School District and the Los Angeles Child Development Center Regarding Operation of the Culver City Youth Health Center as presented. The motion was unanimously approved.

14.2j Approval is Recommended for the Memorandum of Understanding between Culver City Unified School District and the Venice Family Clinic Regarding Operation of the Culver City Youth Health Center

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Memorandum of Understanding between Culver City Unified School District and the Venice Family Clinic Regarding Operation of the Culver City Youth Health Center as presented. The motion was unanimously approved.

13. Recess

The Board recessed at 9:24 p.m. and reconvened at 9:38 p.m.

12. Information Items - Cont.**12.3 Single Plans for Student Achievement Overview**

Ms. Laura introduced Mrs. Leslie Lockhart, Director of Special Projects, who began to give a presentation on the purpose of the Single Plans for Student Achievement and the requirements. Mr. Gourley asked if the Single Plans are complete and state what the schools are going to achieve. Mrs. Lockhart responded yes. Mr. Gourley asked if anyone had any questions. There were no questions from Board members or audience members. They proceeded to the Action Items in reference to the Single Plans.

14. Action Items**Education Services Items****14.2g Approval is Recommended for the Single Plan for Student Achievement (SPSA) for Culver Park High School**

It was moved by Mr. Zeidman and seconded by Ms. Siever that the Board approve the Single Plan for Student Achievement (SPSA) for Culver Park High School as presented. The motion was unanimously approved.

14.2h Approval is Recommended for the Single Plan for Student Achievement (SPSA) for El Marino Language School

It was moved by Mr. Zeidman and seconded by Ms. Siever that the Board approve the Single Plan for Student Achievement (SPSA) for El Marino Language School as presented. The motion was unanimously approved.

Mr. Zeidman requested that in the future the Single Plans for Student Achievement be placed in the Consent Items on the agenda.

12. Information Items - Cont.

12.4 Compensation Report of the Members of the Board of Education

Mr. El Fattal presented the information to the Board.

12.5 Budget Update

Mr. Zeidman requested to defer Mr. El Fattal's presentation on the budget until the February 3, 2010 Special Board Meeting so that the information to be presented could be reviewed by Board members. All Board members were in agreement.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the Expulsion of Pupil Services Case #07-09

It was moved by Ms. Paspalis and seconded by Mr. Zeidman to continue this matter at the request of the student's legal council. The motion was unanimously approved.

14.2b Approval is Recommended for Reinstatement of Pupil Services Case #08-09

It was moved by Mr. Zeidman and seconded by Mr. Silbiger that the Board approve the Reinstatement of Pupil Services Case #08-09 as presented. The motion was unanimously approved.

14.2c Approval is Recommended for Reinstatement of Pupil Services Case #11-09

It was moved by Mr. Zeidman that the Board does not reinstate Pupil Services Case #11-09. The motion was seconded by Ms. Paspalis. The motion was unanimously approved.

14.2d Approval is Recommended for Reinstatement of Pupil Services Case #05-09

It was moved by Mr. Zeidman that the Board does not reinstate Pupil Services Case #05-09. The motion was seconded by Ms. Siever. The motion was unanimously approved.

14.2e Approval is Recommended for a New ROP Class at Culver City High School: Careers in Education

It was moved by Mr. Silbiger and seconded by Mr. Zeidman that the Board approve a new ROP Class at Culver City High School: Careers in Education as presented. The motion was unanimously approved. Ms. Siever inquired as to what this class would be preparing the students for. Mr. Farris, Assistant Principal at Culver City High School, responded that the instruction of the class is specifically designed to expose students to teaching or becoming a teacher.

14.2f Approval is Recommended for the 2009-2010 Consolidated Application for Funding Categorical Programs, Part II

It was moved by Mr. Zeidman and seconded by Mr. Silbiger that the Board approve the 2009-2010 Consolidated Application for Funding Categorical Programs, Part II as presented. The motion was unanimously approved.

14.3 Business Items - None

14.4 Personnel Items**14.4a Second Reading and Approval of Administrative Regulation 4117.11, Pre-Retirement Part-Time Employment**

It was moved by Mr. Zeidman and seconded by Ms. Paspalis that the Board approve Administrative Regulation 4117.11, Pre-Retirement Part-Time Employment as presented. The motion was unanimously approved.

15. Board Business**15.1 Discussion on Rotation of Board Meeting Locations**

Mr. Gourley deferred to Mr. Silbiger who originally brought up moving the meetings to City Hall. Mr. Silbiger provided reasons why he thought City Hall would be a better location to hold the district's Board meetings. Ms. Siever suggested having the meetings at different school sites around the district and felt that there might be more community involvement. She also suggested having a translator. Further discussion ensued. Board members agreed that the costs of moving the meetings should be looked into along with any scheduling conflicts with the City. Mr. Luther Henderson who is a member of the Cultural Affairs Commission provided insight as to when their meetings are held at the City. Dr. Coté provided her suggestions on how the issue should be handled.

15.2 CSBA Conference Attendance Reports

Mr. Silbiger moved to continue this topic to a later date. Mr. Zeidman seconded the motion. The motion was unanimously approved.

16. Public Recognition – Continued**16.1 Members of the Audience**

Members of the audience spoke about:

- Alan Elmont commented that the students were great that participated in the Martin Luther King, Jr. Day Celebration. He also stated that there was no venue for the community meeting regarding the budget, and encouraged the Board to find a way to get the community involved with budget decisions. Mr. Elmont also commented that the Bullying Sub-Committee meeting times need to be more convenient; the District having streaming video of the meetings; generating revenue; and the fact that the Chevron proposal has not been back to a meeting for consideration. Mr. Gourley inquired as to the status of the proposal. Mr. El Fattal responded that it would be brought back in February.
- George Laase stated that delegates of the Youth and Government Program pay twelve hundred dollars and there is no conflict with participating in sports. He added that the District can notify the students as much as possible, but with the coaching conflict the topic will be back before the Board. He suggested that when the early notification starts in July about scheduling conflicts, that the Superintendent has all of the scheduling information available for the students. He also apologized for misinformation that he provided at a previous Board meeting.

16.2 Members of the Board

Members of the Board spoke about:

- Mr. Silbiger stated that he has received calls regarding the senior exemption form inquiring about what happens if they cannot bring the form in. He inquired about the Anti-Bullying Task Force meetings, and parking information at the high school
- Ms. Siever requested an update on the Chevron proposal. She commented that she felt there needed to be an oversight committee for parcel tax funds, and inquired if the District still has CBAC. Ms. Siever also gave a brief update on a "Green" workshop she attended through LACSTA.
- Ms. Paspalis stated she was glad to hear the Chevron proposal would be returning; and she would like to get moving on the Natatorium issue.
- Mr. Gourley commended Ms. Siever for her suggestion to adjourn the meeting in memory of the victims of the Haiti earthquake, and he commended the high school for raising money for Haiti. He also inquired about Target stores giving money to the schools.

Adjournment

There being no further business, it was moved by Mr. Gourley, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Gourley adjourned the meeting at 10:40 p.m. in memory of the victims in the Haiti earthquake.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary